Step 1: Access Your Account

- Visit www.sbnm.org and click "login" in the top right hand corner
- Click "Forgot Password"
- Enter your EMAIL OF RECORD and click "Send Login Instructions."
- Open up the "Temporary Password Request" email that was sent to you. Be sure to check your junk and clutter folders.
- Follow the instructions to create a secure password.

Follow Detailed Instructions
Read Reset Instructions
Watch Reset Instructions
Report Issues Logging In

Step 2: Navigate to Your Member Dashboard
• Complete the login process by clicking "Login" in the top right corner.
• If, after logging in, you are not redirected to the member dashboard, click your name in the top right.
• Click “2021 License Renewal”

**Step 3: Complete Your Licensing Renewal**

• Complete Steps 1-4 in the Licensing Renewal Form:
  1. Review and/or change Your Address Information
  2. Review and/or change Your General Information
  3. Submit Certification in all Required Disclosures
  4. Pay your License Fee Renewal with credit card or check (no additional fees if paid by check)
• PLEASE NOTE: Steps 1-3 must be completed before your payment can be processed.
State Bar License Renewal

1) Review your Address Information
   UPDATE ADDRESS INFORMATION
   - Firm Address
   - Address of Record
   - Street Address
   - Phone
   - Fax
   - Website
   - Email
   - Last Updated

2) Review Your General Information
   UPDATE GENERAL INFORMATION
   - Demographics
     - Ethnicity
     - Disabled
     - LGBTQ
     - Military Veteran
     - Practice Areas
   - Judicial Nominating Commission
   - Political Party
   - Indication of Interest

3) Required Disclosures
   1. PROFESSIONAL LIABILITY INSURANCE
   2. TRUST ACCOUNT
   3. PRO BONO
   4. SUBMIT CERTIFICATIONS

4) License Fee Renewal
   - Invoice #:
   - Issue Date:
   - Due Date:
   - Total Invoice Amount:
   - Status:
   - Balance Due:

Assistance
Questions Regarding the License Renewal Forms
Technical Assistance