



**CCD/OSE Cannabis Water Rights Review Accession Form**

**FORM MUST HAVE SUPPORTING DOCUMENTATION TO VERIFY WATER RIGHT ATTACHED. IF SUPPORTING DOCUMENTATION IS NOT PROVIDED, REQUEST WILL NOT BE PROCESSED. PLEASE EMAIL COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE CCD LICENSING STAFF ASSIGNED TO YOUR CASE.**

**Applicant Information:**

Applicant full name: \_\_\_\_\_

Applicant phone number: \_\_\_\_\_

Applicant email: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

PAR (preliminary application reference) number: \_\_\_\_\_

**Business Details:**

Applicant's legal business name: \_\_\_\_\_

DBA name (if applicable): \_\_\_\_\_

Premise address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Water Supply:**

Proposed water supply to be used for cannabis production is (check one):

- Purchased from a municipality or water purveyor
- Owned by the applicant
- Leased by the applicant

**\*NOTE: If the water is coming from a municipality or water purveyor please provide a signed letter (SEE EXAMPLE IN APPENDIX) from the entity saying they are ready, willing and able to provide the amount of water required to grow or manufacture cannabis in the quantities needed by the applicant and PROCEED TO STEP 4. "Add. Docs to verify water attached to verify water rights" section. If the water is owned by the applicant, please provide documentation demonstrating a valid water right below.**



**1. Documentation submitted for verification of water right (check all that apply):**

- Documentation from a water provider (municipality or community) that the applicant has the right to use water from the provider and that the use of water from cannabis production is compliant with provider's rules, by-laws and/or water rights, or
- Documentation from the office of the state engineer showing that the applicant has a valid and existing water right, or a permit to develop a water right, for irrigation purposes for outdoor cultivation, or a commercial purpose for indoor cultivation at the proposed place of use of the cannabis establishment. The document may include any of the following:
  - A state engineer permit or license in good standing, but not including a permit issued pursuant to Section 72-21-1, -1.1, -1.2, or -1.3, NMSA 1978;
  - A sub file order or decree issued by a water rights adjudication court;
  - The findings of an office of the state engineer hydrographic survey; or
  - Other documentation the office of the state engineer has deemed in writing as acceptable to the office of the state engineer under this rule.

**2. Cultivation facility type:**

- Outdoor irrigation
- Indoor
- Greenhouse (non-earthen floor, permanent structure)
- Hoop house (earthen floor, temporary structure)
- Other: \_\_\_\_\_

**3. Proposed Water Right Type (check all that apply):**

\*If proposed water right(s) for irrigation or agriculture purpose and the applicant intends to use it in a green house or indoor cultivation, a purpose of use change is required with the OSE to include or add commercial use to your water right.

- Domestic well
- Irrigation
- Commercial
- Leased water
- Other: \_\_\_\_\_

**4. Additional documents attached to verify water right (check all that apply):**

- Copy of water right documents (permits, licenses, court orders, sub files)
- Copy of water use lease agreement
- Copy of agreement from municipal water supplier (IF MUNICIPAL PROCEED TO SECTION 5 "ATTESTATION")

**Water right information (to be completed ONLY if owned or leasing a water right, NOT MUNICIPAL):**

Name of property owner (if applicable): \_\_\_\_\_

Is this the sole owner (check one)? Yes  No

If not, list all other owners:

\_\_\_\_\_  
\_\_\_\_\_

Office of the State Engineer File/Sub file No(s): \_\_\_\_\_

Name of water right owner(s): \_\_\_\_\_

Point of Diversion (POD) location (or closest cross streets including city and zip code): \_\_\_\_\_

POD County Parcel ID's or Map Codes: \_\_\_\_\_

Parcel(s): \_\_\_\_\_ Map: \_\_\_\_\_

PLSS: Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

**5. I attest the documents submitted with this request are true and correct and have not been altered in any way:**

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**If this is a resubmission, please resubmit form to the licensing staff member assigned to your case.**

**FOR THE OFFICE OF THE STATE ENGINEER USE ONLY:**

OSE File No.(s) \_\_\_\_\_ Sub file No.(s) \_\_\_\_\_

District office in which proposed water rights are located: \_\_\_\_\_

Water right is verified

Additional documentation is needed: \_\_\_\_\_

Water right cannot be verified

Additional notes:

\_\_\_\_\_  
\_\_\_\_\_

Printed name is OSE employee who conducted verification: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR CANNABIS CONTROL DIVISION USE ONLY:**

CCD Employee: \_\_\_\_\_

Email: \_\_\_\_\_

Date rec'd from applicant: \_\_\_\_\_

License type:

Producer

Manufacturer

Microbusiness producer